

BETTENDORF PUBLIC LIBRARY INFORMATION CENTER
 BOARD OF TRUSTEES MEETING
 THURSDAY, June 19, 2008, 4:30 P.M.
 MALMROS ROOM

Agenda item	Responsibility	Action	Result
1. Roll Call	Barrett		Present: Brandtner, Cameron, Cruise, Hartsock, Herzberg, Laas. Absent: Voigt.
2. Consent agenda <input type="checkbox"/> Approval of agenda <input type="checkbox"/> Approval of minutes of May 2008 <input type="checkbox"/> Approval of bills for April	Board	Decide	Motion by Brandtner, second by Laas to approve the Consent Agenda as presented. VOTE: Ayes: Brandtner, Cameron, Cruise, Hartsock, Herzberg, Laas. Nays: None. Absent: Voigt. Motion carried.
3. Public Forum (limit of 3 minutes per person)			There were no respondents.
4. Correspondence	Director	Point out important items; pass around to read	Items were passed around for viewing by the Board.
5. Governance Committee	Hartsock	Report	The library will begin working on the next three-year Strategic Plan. Steven will be meeting with staff and will report at the August Board Meeting on the next steps in the process.
6. Community City Relations	Voigt/Cameron	Report	No report.

7. Employee Appreciation	Brandtner Laas	Report	<p>The committee is still working on getting a Director's Reception set up. Steven will keep the Board posted as to possible dates.</p> <p>Usually in August the Board has a staff luncheon, so the committee will continue to work towards that event.</p>
8. Library Foundation	Herzberg	Report	No report.
9. Legislative Liaison	Cruise	Report	<p>For the Board's information, Cruise reported some upcoming meeting dates for small size libraries in January and May of 2009. Bettendorf is not a small size library. It is actually one of the larger medium size libraries.</p>
10. New Circulation Manager	Nielsen	Report	<p>The Director introduced Nancy Medema as the person chosen for the Circulation Manager Position. Nancy has worked 17 years in the Circulation Department and was the most qualified of the applicants.</p>
11. Policy Updates/Problem Patron	Nielsen	Report	<p>The Director presented proposed changes to the Computer and Electronic Access Policy. After discussion, motion by Brandtner, second</p>

			<p>by Cruise that the Computer and Electronic Access Policy be approved as presented.</p> <p>VOTE: Ayes: Brandtner, Cameron, Cruise, Hartsock, Herzberg, Laas. Nays: None. Absent: Voigt. Motion carried.</p>
12. Availability of Reports online	Nielsen	Discussion	<p>The Director informed the Board that he has now made all his reports available online. If there are any reports or information that the Board would like added, let him know. The Board should also let him know if any of the information provided is not accessible through their computers.</p>
13. Libraries Together Meeting	Nielsen	Report	<p>The Director stated that the committee met after a several month hiatus. It will now begin again to have monthly meetings. The Director will compile a statistics report based on statistics provided by all the libraries. This report will help the libraries be more aware of the services provided by the various libraries.</p> <p>The committee would like to have all library</p>

			trustees attend a meeting at which the above-mentioned statistics would be discussed, as well as a presentation of the technologies and non-traditional materials provided by the various libraries.
14. Update on front cameras	Nielsen	Report	<p>The Director stated that he contacted the vendor that provided the library's existing security system. They provided a bid of \$4,500 to add two additional cameras and provide an interface to the Police Department. Another bid was received from Per Mar that provides the replacement of all current cameras and added two, for a total of 16 HD casino-quality cameras and updated interfacing with the Police Department for \$7,600. Funds from the current budget are available to cover the cost of the upgrade.</p> <p>Board Member Brandtner asked the Director if any additional cameras might be needed in the near future. (Examples included the entrance to the café and the back garden area.) If so,</p>

			<p>perhaps those should be added at this time instead of waiting a year or two and having to add them.</p> <p>The Director stated that he would check into pricing of possible additional units.</p> <p>President Hartsock commented that although the Board is voting to approve the bid as it stands, the Director should include additional cameras if they are determined to be needed.</p> <p>Motion by Cruise, second by Cameron that the library approve the purchase of the \$7,600 camera system bid by Per Mar Security, with added approval of additional units as deemed necessary by the Director.</p> <p>VOTE: Ayes: Brandtner, Cameron, Cruise, Hartsock, Herzberg, Laas. Nays: None. Absent: Voigt. The motion carried.</p>
15. Wilbor (Audio Book Consortium)	Nielsen	Demonstration	The Director informed the Board that the library has joined another audio book consortium that allows

patrons to download audio books from home using their library card. Books can be downloaded onto a computer, an MP3 player, etc. The books are available to the patron for one week. He demonstrated by playing a book through the library's laptop by plugging in a very small-sized MP3 unit that holds 4GB (which would hold about 100 books or 10,000 songs) and can be purchased for only \$39 locally. An upgraded version has a small visual screen for \$59.

It was noted that Apple products are not currently able to use this consortium. However, there is a website that will translate books to an Apple version. The Wilbor consortium plans to provide an Apple compatible program soon.

The Director also showed one of the Kindle Books now available through Amazon. It has a black and white screen and the whole size of the product is about 5 x 7

			and holds about 10,000 books. It currently sells for over \$300. The Director told the Board that he had been very involved in the development of this product.
16. Kids Experience/Summer Reading	Finley	Report	<p>Tami updated the Board on the Summer Reading Program. No records have been broken for sign-up numbers, but more people signed up earlier than usual. Yesterday, Dan Wardell of the Kids Clubhouse (public television program) did two free storytimes. Over 225 people attended.</p> <p>Tami announced that this year the library will be hosting a Kids Experience on August 23. It will be an all day event, giving attendees an opportunity to sign up to do a variety of different interactive programs. There will be crafts, a petting zoo, story telling, etc. It will be held in all of the meeting rooms and outside, weather permitting.</p>
17. Next Board meeting	Hartsock	Discussion	<p>There will be no July Board Meeting. The next Board Meeting will be on August 14.</p> <p>Board Member Cruise</p>

			commented on the email reminder he started receiving, telling him his materials will be due in three days. He thinks this is a great service. Staff stated that the service has been very well received by patrons.
Trustee Forum	Board	Discussion	No action was taken.
Adjourn			Meeting adjourned at 6:00 p.m